



# Minutes

## Of a Meeting of the Event Centre Committee of the City of Kenora

**Tuesday, September 8, 2015 – Kenora Recreation Centre Pool Party  
Room 5:30 p.m.**

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**With** Chair Chris Van Walleghem, Andrew Koch, Patrick Lessard, Councillor Rory McMillan, Councillor Dan Reynard, , Heather Kasprick, City Clerk, Warren Thompson, Stantec, David Nelson, Nelson Architecture Inc., Kerri Holder, Administrative Assistant

**Regrets** Judy Bain, Megan Derouard, Corey Stacinski, Colleen Neil, Recreation Manager

### 1. Call to Order

Chris called meeting to order at 5:30 p.m.

### 2. Declaration of Pecuniary Interest and the General Nature Thereof

There were none declared.

### 3. Confirmation of Minutes

**Moved by P. Lessard, seconded by A. Koch and Carried -**

That the Minutes of the Event Centre Committee meeting held August 11, 2015 be confirmed as written and filed.

### 4. Stantec-Nelson Project Review Plan

The Project Plan was distributed to the group prior to the meeting for review and feedback. The plan details the project vision, project scope (with specifics on geotechnical analysis and individual Councillor meetings), communication strategy (including documents required), and the expected project schedule and meeting dates (including the workshop structure and stakeholder list).

It was confirmed that the previous geotechnical study was received by the Stantec Nelson team. It is an integral report for the project. The report shows there are concerns with the soil as the site was an old garbage dump and methane gas emissions have been detected. This will impact capital and design

costs however there may be opportunities to capture the energy from the methane gas in some way to offset the design cost.

Within the communication strategy, it was noted that reports on specific recreation centre data are needed at this point, in addition to the various documents already provided. Warren will consult with Colleen to find the information. Heather offered to look into finding some of the reports while Colleen is away.

The meeting schedule was discussed, various Committee meetings and other project events were noted.

*Heather left the meeting at 5:58 p.m.*

Warren spoke about what is expected to come at the next Committee meetings, indicating there are tight timelines to get prepared for the final presentation to Council in December.

As recommended at the last meeting, Warren will work with Heather to arrange individual interviews with Council members for next Friday (September 18<sup>th</sup>), same day as the design charrette workshop. The workshop has been scheduled for Friday September 18th at 9:30 a.m. Kerri will book meeting rooms.

Warren explained the purpose of design charrette workshop. The workshop provides more refinement and input into the overall design and programming of the project through discussion with key stakeholder and Committee members. Stantec-Nelson team members will facilitate the discussions and Committee members and recreation staff were appointed to participate in topic areas of interest. Topic areas were identified as: Ice Arena, Multi-Use Space, Site Development, Sustainability.

It was asked if a representative from Seven Generations Education Institute would be included in the charrette workshop. Warren explained this is about developing the plan and integrating the model with the community, not considering one or the other. He spoke about the differing purposes which were discussed at the last meeting, giving examples of collaboration that could happen with the two facilities with large events. For this reason, it is best to consult with them outside of design charrette workshop.

It was asked who would be contacting the stakeholders. Warren and David will make arrangements once contact information is confirmed. Kerri to gather the contact information.

*Andrew left the meeting at 6:16 p.m.*

The stakeholder list in the project plan was reviewed and further additions were suggested, such as a representative from the First Nations hockey tournament, an accessibility representative or a person who could speak on behalf of the arts and cultural groups. Triple PLAY was included in the list and Warren spoke about the reasons to include or not include this group. It was agreed that due to a conflict between increasing access to facilities and offering free rent to non-profit groups, it would be best to leave them off the list for now. It was mentioned that the schools are taking up a considerable amount of day ice time with their new hockey programs and should be included on the stakeholder list. It was noted that both girls and boys minor hockey groups should be considered also. The Committee brainstormed to find others who could bring expertise into each of the four topic areas.

Warren explained what he sees happening at the workshop. There will be a brief overview of the purpose of the workshop and then the four groups will break out to discuss the assigned project topic. A spokesperson from the group will present the findings in a summary plenary session. This will give all the opportunity to ask questions and clarify findings.

As an update to the work being done by Stantec outside of the Committee meetings, Warren explained that the design team has been working on options with consideration of various elements that have come up during the information gathering period so far.

## **5. Parking Plan Discussion**

An e-mail had been received from Jennifer Findlay, Economic Development Officer, about a proposal from two independent parties to be considered in the parking plan of this project. David has been in touch with Jennifer about this and indicated options would be explored in the feasibility study to evaluate if what they are looking at can be integrated into this project. It was indicated that Warren and David would like to contact the two parties for more information. Councillor Reynard suggested speaking with Jennifer Findlay before contacting the other parties.

## **6. Other Business**

### **a) Progress Report to Council**

It was planned to provide an update to Council at the next Committee of the Whole meeting on October 13<sup>th</sup> as by then there will some progress to report.

## **7. Next Steps**

- September 18<sup>th</sup> – design charrette workshop and Council interviews

## **8. Communications and/or Announcements**

An invitation for Committee members to attend the Kenora Arts Project (KAP) meeting on October 5<sup>th</sup> had been received from Irene McCuaig. Councillor

McMillan and Chris had given a presentation at a previous meeting early on in this project. Whether they should attend or send other representatives to the meeting was debated. The focus of the consultation process coming up was discussed, noting that it is not to work with groups individually and the purpose is to not duplicate work that had been done before. It was decided that the action going forward is to invite representatives to the design charrette workshop discussion. It was noted that it would be nice to have one or two representatives from KAP attend the workshops. Committee member Patrick Lessard is a member of that group and will take part in the workshop in both capacities. Kerri to send a reply on behalf of the Committee.

## **9. Next Meeting**

- Tuesday October 13, 2015

## **11. Adjourn Meeting**

The meeting was adjourned at 6:40 p.m.